



## The Mount Airy Inn

### **Upstairs Party Room Information**

Our party room fits up to 40 people with plenty of natural light, dimmable lights at night, and enough wall space for presentations or projectors. It is up a flight and a half of stairs with railings on both sides; we do not have an elevator but will do our best to accommodate guests who cannot climb stairs.

We recommend guests start the booking process at least two weeks in advance to have adequate set up time. We require at least one week's notice for cancellations. The room is available one hour prior to your event for set up/decoration. Generally, parties run for about three hours, but there is no set time limit unless there is another, previously scheduled party before/after yours for that day.

You're welcome to bring decorations, cake or small dessert(s), and can set up the room however you wish. We are happy to arrange the tables for you and can adjust them if needed.

You're welcome to choose up to 6 dishes to include for your event. We can set them up for you in one of two ways:

#### Sit Down Menu

- Put together a small, set menu by choosing up to 6 items to include from our regular menu
- Pricing is the same as our regular menu
- Unless you'd prefer to print your own, we print your menu
- Guests pick from your set menu, your server brings your dishes to the table

#### Buffet

- Items are picked from our buffet pricing sheet, not the regular menu
- Self-serve, normally set up along the railing overlooking downstairs dining room

There is no room fee, but we do have a minimum check requirement. For most parties it is very easy to meet this amount. If the minimum amount isn't met you must pay the difference.

#### **Monday-Thursday: \$200, Friday-Sunday: \$300**

Either price must be met before tax and gratuity. We add an 18% gratuity to all party checks, but encourage guests to leave an additional tip for their server if they enjoyed their experience, and are so inclined.

If you are interested in our room for your next event, please call us at 301-829-1400, or email Rose or Sabrina at [mountairynn@gmail.com](mailto:mountairynn@gmail.com).

Thank you, we look forward to hosting your party!

- The Management Staff at the Mount Airy Inn