

The Mount Airy Inn

PERSONAL INFORMATION: **Application for Employment** Date: _____

Last Name: _____ First Name: _____

Middle Initial: _____ Date of Birth _____

Street Address: _____

City, State, Zip Code: _____

Phone: _____ Cell Phone: _____

Email address: _____

Are you eligible to work in the United States? Yes _____ No _____

POSITION/AVAILABILITY:

Position Applied For: _____

Seasonal or Year Round: _____ Part time or Full Time: _____

What date are you available to start work? _____

Days/Hours Available:

Monday: _____ Tuesday: _____

Wednesday: _____ Thursday: _____

Friday: _____ Saturday: _____

Sunday: _____

EDUCATION:

Name of School(s)- Dates of Attendance- Degree/Diploma- Graduation Date:

Skills and Qualifications: _____

EMPLOYMENT HISTORY:

Present/Last Position:

Employer: _____ Supervisor: _____

Address: _____

Phone: _____ Position Title: _____

Dates Employed: From: _____ To: _____

Responsibilities: _____

Salary: _____ Reason for Leaving: _____

May We Contact This Employer? Yes _____ No _____

=====

Previous Positions:

Employer: _____ Supervisor: _____

Address: _____

Phone: _____ Position Title: _____

Dates Employed: From: _____ To: _____

Responsibilities: _____

Salary: _____ Reason for Leaving: _____

May We Contact This Employer? Yes _____ No _____

=====

Employer: _____ Supervisor: _____

Address: _____

Phone: _____ Position Title: _____

Dates Employed: From: _____ To: _____

Responsibilities: _____

Salary: _____ Reason for Leaving: _____

May We Contact This Employer? Yes _____ No _____

References:

Name: _____ Relationship: _____

Address: _____

Phone: _____ Age/ Years Known: _____

=====

Name: _____ Relationship: _____

Address: _____

Phone: _____ Age/Years Known: _____

=====

Name: _____ Relationship: _____

Address: _____

Phone: _____ Age/ Years Known: _____

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature: _____

Date: _____